

**OTTO SWIMMING CLUB**

***Affiliated to KwaZulu-Natal Aquatics***

***Correspondence: Otto Aquatics Club , Flat 4 30 Pampally Way , Reservoir Hills , Durban , 4091***

**Chairman : Anil Sewpersad Vice Chairman: Cliff Moodley Secretary: Nazreen Mohamed Treasurer: Khathijah Rajah**

**Cell: 0835479441 email: admin@ottoaquatics.co.za**

**CODE OF CONDUCT**

It must be understood that this document is just a practical outline of the general rules of Conduct expected of members of the Club. Members are expected to adhere to the general rules laid out herein. Failure to do so will result in disciplinary action (as per Constitution). This document operates in tandem with the Club’s Constitution, Any rule herein operates subject to the Constitution of OTTO Aquatics

**1. General**

1.1 Members are expected to behave in a cordial manner and show respect to the clubs officials other members and guests of the club.

1.2 Members are required to be fully involved, as much as possible, in the activities of the club. Activities include outings, fundraising, galas and the like.

1.3 Members must carry themselves in a manner that is acceptable to the club in any related activity supported or initiated by the Club.

1.4 Any directive issued by the club’s Executive must be adhered to,

1.5 Members must understand that the club exists for them, and that any rules exist for the benefit of everyone. However, any grievances must be directed to the Secretary in writing. A response by the Executive or any of its Committees will be given in writing. Members, who insist on confrontational, verbal discussion, will not be entertained.

1.6 Any member and/of their dependants must be fully paid-up members of the Club as per their commitment upon enrolment This rule is subject to special provisions & granted by the Executive or arm of their Sub-committees to certain person(s)

**2. Parents**

2.1 Parents are required to attend any parents’ meeting called by the Club, any other relevant meeting and the Annual General Meeting. Failure to attend must be followed by a verbal or written explanation. For the purposes of this Code, verbal includes telephonic/electronic conversation.

22 Parents are not to interrupt the Coach (es) in the execution of their duties, rather they are asked to direct any (pertinent) queries through the Chairman or in his absence any other member of the Executive.

2.3 Parents shall make every endeavour to partake in Club-organised events.

2.4 Parents shall conduct themselves in an appropriate manner.

2.5 All correspondence shall be addressed in writing, to the Secretary.

**3. Active Members (Swimmers/Water Polo Players l Synchro Swimmers)**

3.1 “Swimmers” includes other Aquatic Sportsmen/women.; must conduct themselves in a professional manner,

3.2 Swimmers must make every attempt to attend practices of the various aquatic codes to which they commit themselves

3.3 Swimmers who commit themselves to any or all of the aquatic codes available and/or any club related activity shall make every effort to attend such related fixtures. Failure to do so shall incur disciplinary measures as laid out in 3.2. above.

3.4 Swimmers must treat their swimming fellows, administrators, parents, other members and sponsors with due respect. Junior swimmers are also required to respect their senior counterparts,

3.5 Swimmers shall be liable for any fines incurred, as imposed by the ‘parent body’ when failing to adhere to match/gala/event rules, which includes punctuality and attendance

**4. Officials (includes Office-bearers)**

4.1 Officials of this Club shall conduct themselves in an appropriate and professional manner

4.2 Shall ensure the fulfilment of duties to the best of their ability

4.3 Officials shall act in the best interests of the club.

4.4 In the case of gala officials, the designated official shall ensure punctuality and good conduct in the execution of his/her duties

4.5 Additionally, the designated gala official shall ensure that a replacement is found if he/she cannot attend a gala/swimming event

Please note that these rules were drawn up out of necessity and act as a guideline. The club does not mean to imply that any parent, swimmer/member is guilty or suspected of gross misbehaviour. These rules exist to ensure the smooth operation of the club, which runs on a purely voluntary basis, your signature on the application form is testament to your acceptance of these rules laid out above and additional rules that appear in the Constitution of this Club. A parent’s signature on the application form on behalf of a minor also binds such a minor to these (relevant) rules. Objections to any of these rules must be received by the Secretary in writing. All issues relating to these rules will be dealt with by the Disciplinary Committee, who will establish terms of reference, define any statements and resolve any ambiguous terms held HEREIN.